

**Northern Park
Primary School
'The School for
Ambassadors'**

A large, colorful logo is centered on the page. It features three stylized human figures in green, blue, and red, standing on a white base. The figures are surrounded by large, overlapping yellow and orange shapes that resemble leaves or petals. Overlaid on this logo is the text 'PARENT INFORMATION BOOKLET 2022' in bold, black, capital letters.

**PARENT
INFORMATION
BOOKLET
2022**

Dear Ambassadors' Parents / Guardians,

We are looking forward to schools opening on the 19th January 2022 and having our Ambassadors back in the classroom on a full-time basis. Welcome to those of you who are new parents and learners of our school.

At Northern Park Primary, we try to develop each and every child holistically - academically, socially, culturally and physically. Covid-19 made some of these aspects difficult to achieve, but we are resilient and with the ability to overcome the many challenges, we look forward to an interesting and exciting year for our ambassadors for 2022.

Parents and teachers are the most influential people in a child's life, so strong relationships and open communication are vitally important!!

The school now utilizes the D6 Connect and no longer the D6 Communicator. You should have received an email or sms asking you to download the app via Google Play or iStore. This app will be utilized by the educators and school at large to communicate with the parents. The school will no longer request educators to develop class WhatsApp groups and parents are asked to email the educators directly. All email addresses can be found on the school's website.

Please feel free to contact the school with any queries you may have using the following platforms: Messenger on the school's Facebook page; send an enquiry from the school's website; email the school directly or telephone the school and set up an appointment.

We look forward to a happy and successful year!

From all the Staff at NPPS

1. School Contact Information:

Website: www.npps.co.za

Facebook: Northern Park Primary School, The School for Ambassadors

Telephone: 033 342 3222

E-mail: northernparkps@npps.co.za

D6 Connect: Download the app from Google Play or Apple iStore.

2. School Calendar:

The Department of Education issued a government notice, No. 450 on 28 May 2021. The term dates for the year are as follows, subject to change:

| 2022 | |
|--------|--------------------------|
| Term 1 | 19 January - 25 March |
| Term 2 | 05 April - 24 June |
| Term 3 | 19 July - 30 September |
| Term 4 | 11 October - 14 December |

3. School Fees / Concessions

3.1 School fees for the year are R18 500-00. This must be paid in full by 28 February 2022. Alternatively, parents can opt to pay the fees over 10 months, from January to October at R1850-00 per month. Please remain up-to-date with school fee payments to avoid being contacted by the School Fee Bursar, or

alternatively, being handed over to the school's attorneys for collection.

3.2 School's banking details:

Account holder: Northern Park Primary School
Account number: 1130582779
Bank: Nedbank
Branch code: 198765
Reference: Account number, child's name + surname

3.3 Hand Overs:

Accounts not paid in full by 30 October 2022, will be handed over to the school's lawyers for collection.

3.4 Concessions:

Should you require to apply for concession, please find the information on the school's website or Facebook page. All concession forms to be submitted by no later than 28 February 2022, or within 60 days of change of circumstance.

4. Daily Times:

- Opening of school gate: 07h00
- School starts: 07h40, learners must be at school by 07h30 the latest.
- School finishing times (Monday - Thursday):
 - Grade R: 12h30
 - Grade 1 - 2: 13h00

- Grade 3 - 7: 14h15

- School finishes at 12h30 for all g'rades on a Friday.
- Extra-curricular finishing times (Monday - Thursday):
 - Grade 1 - 2: 14h15
 - Grade 3 - 7: 15h30

5. School attendance:

5.1 We are most fortunate to return to normal teaching and learning from the beginning of 2022. This will definitely contribute to learners fully achieving the necessary learning outcomes and for the required curriculum to be successfully completed.

5.2 Learners are reminded to maintain their social distance, wash and sanitize their hands regularly and wear their masks at all times. Kindly speak to your children about being mindful and contributing to the safety and well-being of others and the NPPS environment.

6. Learner Arrival Procedure:

- All learners must wear a school mask before entering the premises. These may be purchased from the school uniform shop at R40 a mask.

- Please go through the Covid-19 policy found on the school's website and D6 Connect.

7. What should be brought to school?

7.1 At the beginning of the year, the learners must bring all of their stationery as per the list for each Grade. All stationery must have the learner's full name written on each and every item. The Grade 1 - 3 teachers will keep additional stationery in the classrooms.

7.2 The NPPS school bag is available from the Uniform Shop (Large bag - R 215 and Medium bag- R 195) Each learner should bring their daily work in their vinyl homework bag (which can be purchased at the school's Uniform Shop). Learners are also required to have a Homework bag (R 50) and a Library Bag (R 55), which are available at the Uniform Shop. **All these items are compulsory.**

7.3 Grade R learners should bring an extra set of clothes (including underwear) that is placed in a labelled plastic packet. This will be stored in the classroom. The set of clothes must either be the Beehive uniform or civvies in similar colours.

7.4 The learners should bring their lunch in a small lunch cooler bag (these are available at the school's Uniform Shop, at a cost of R 140). No cooler boxes / large cooler bags will be allowed. Alternatively, disposable lunch packaging or lunch boxes are allowed.

8. Lunch box items and tuck shop

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- 8.1 All lunch bags / boxes must be labelled with your child's name & surname.
 - 8.2 Please pack a healthy snack, lunch and second snack if your child is staying late for extra-curricular activities or after-care. Some examples of lunch box items are: sandwiches, cut up fruit, cut up vegetables, yoghurt and spoon, cheddars, peanuts, boiled and peeled eggs; cut up viennas, dry cereal (fruit loops); cereal bars; chicken nuggets; dried fruit and cubed cheese.
 - 8.3 Please send your child with a juice bottle (avoid fizzy drinks) and a water bottle. Learners are encouraged to keep themselves well hydrated during the course of the day. Juice and water bottles should be placed into a plastic packet to avoid spillages. All juice bottles must be clearly labelled. No glass juice bottles are allowed and learners should bring their juice and water in plastic BPA free bottles.
 - 8.4 Please ensure that lunch bags are wiped with warm soapy water on a daily basis. Lunch boxes and juice / water bottles must be properly washed daily.
 - 8.5 The school has a JP and an SP tuck shop, which operates daily. Pies are freshly made each day. There will be tuck shop for Grade R learners on a Friday, as a treat (Grade R learners are encouraged not to spend more than R 20,00). Please do not send your child to the tuck shop

with any money denomination greater than R50-00 (Grade 1-7 learners).

9. Labelling of belongings

9.1 Online companies, such as *It's Mine Labels* (online) and *lovevinyl* (Facebook or robyn@lovevinyl.co.za), make vinyl stickers with your child's name on to label all lunch boxes and stationery. *It's Mine Labels* also sell iron on labels for clothing or a stamp with your child's name on.

9.2 Alternatively, you can write your child's name on with a laundry or permanent marker, however, please ensure that it is clearly written.

10. Medication:

10.1 Concentration medication can be administered at school. Parents will need to complete a consent form and the learner and teacher will both sign once medication has been administered on a daily basis. Each classroom has a small wall mounted safe that is for the safe keeping of medication.

10.2 Should any other medication need to be administered at school, under extreme circumstances, then the teacher must receive a written consent with instructions on the administering of this medication. Children should rather remain at home if they require medication throughout the day.

11. State of Allan Hirst Drive:

We are in consultation with the Ward Councillor to have the road repaired by the Municipality. Apologies for the current state of the road.

12. Road Rules:

12.1 Allan Hirst Drive should be considered a one-way up from Finnemore Road to Townbush Road.

12.2 Parents / Transport drivers must park on the school side of the road. Under no circumstances must any person park on our neighbours' verge.

12.3 The pedestrian crossing is for learners who walk down from Grey's Hospital or whose parents drop them off in Finnemore Road.

12.4 Under no circumstances may parents / transport drivers park on the pedestrian crossing. This is a punishable offence and puts our learners at risk.

12.5 We appeal to all of our parents to try to be patient with other drivers. Should you have any problems, rather inform the security guard or contact the office with your complaint.

12.6 Should you drop your child off or pick your child up in Finnemore Road, the onus is on you to ensure the safe crossing of your child/ren. Ideally, all learners should walk across the road at the pedestrian crossing.

12.7 Please could all parents and visitors to the school remain respectful towards the security. They

are only trying to protect your children by enforcing the school road rules.

12.8 Please do not park your vehicles across the gates of the school.

13. Birthdays

13.1 Whilst we would like to share in your child's happy day, many other parents may be concerned regarding the transfer of Covid-19 with items such as cakes and cupcakes.

13.2 Should you wish to send something to school for your child's birthday, please send a party pack. Each item in the party pack must be properly sealed (i.e. each sweet must be individually wrapped).

13.3 Cakes, cupcakes, etc. will unfortunately be sent back home, unless they are individually wrapped/packaged.

14. Physical Education / Extra-Curricular:

14.1 Please send your child in his/her PE kit (white sport shirt, blue sport shorts, white / grey / sport socks, takkies and the school's tracksuit if it is a cold day) on days that he / she has PE. There will be no changing for PE during the day. If the learners forget their PE kit, then they will do PE in their uniform. Please note that PE is compulsory and forms part of the curriculum for Life Skills and Life Orientation. Should a child have a valid reason for not participating, it

must be accompanied by a letter from a parent / guardian.

14.2 Should your child/ren be attending extra-curricular activities that require the PE kit, then this must be worn to school. No changing after school will be allowed, except for swimming practices.

14.3 An extra-curricular list will be made available once the learners are back at school. All Covid-19 protocols will be adhered to.

15. After-Care Facility

15.1 Entrance to the After-Care Facility is below the school, on Allan Hirst Drive.

15.2 Should your children require the use of this facility, please download the form from the website or enquire at the After-Care itself.

15.3 Should children not be fetched within 30 minutes of their finishing time, they will be escorted to the After-Care facility and parents will be charged accordingly.

| TIMES | GRADES | PER TERM |
|---------------|---------------|-----------------|
| 12h30 - 14h15 | R | R470 |
| 13h00 - 14h15 | 1, 2 | R470 |
| 12h30 - 17h00 | R | R1500 |
| 13h00 - 17h00 | 1, 2 | R1500 |
| 14h15 - 17h00 | 3 - 7 | R1100 |

16. Litter outside our school

16.1 The school has taken it upon itself to adopt the clean-up and maintenance of the area between

Settler's Park and Allan Hirst Drive. Please assist us by keeping this area clean and reporting any person seen dumping their household refuse here.

16.2 Much litter is thrown out of vehicles and transport outside the school on a daily basis. Please keep our school clean by throwing any litter in a dustbin.

16.3 Allan Hirst Drive is a natural rain water floodway from Townbush Road and more specifically the taxi rank. It unfortunately becomes our responsibility to keep the road and pavements clean. Please assist us by picking up litter whilst waiting for your child.

16.4 The school has received complaints from its neighbours about learners, from both NPPS and from other schools waiting on transport, urinating on the road verge and on their boundary fences. This is extremely unsanitary and all learners are prohibited from urinating outside the school gates at any time whatsoever.

17. Lost Property

- School lost property will be sent to the Aftercare. Any belongings with learner names on will be returned to the class teacher.
- Parents / guardians will be able to go and identify any lost items at the Aftercare.

- All unclaimed learner belongings will be sold at a reduced rate in the Uniform shop at the beginning of each year.

18. Sun Hats

Navy blue sun hats, displaying an embroidered school badge, are available from the school's Uniform Shop, at a cost of R 150. These are compulsory for all learners from 2022, as they are required to be worn in the summer months and during PE lessons in summer.

19. Girls' Winter Stockings

In 2021, girls' Winter navy stockings were introduced during third term. It is compulsory for girls to wear navy winter stockings with culottes during this term. White socks are reserved to be worn with the long navy slacks or during the warmer terms with culottes. Thick navy stockings can be purchased from the Uniform Shop, or any outlet that stocks the thicker navy stockings.

20. Name Badges

Learners are required to wear a Name Badge as part of their school uniform, allowing for your child to be easily identified in the case of an emergency or accident. Kindly remind your child to wear his/her Name Badge on a daily basis. New learners will be issued with a Name Badge by no later than the end of January. The Background colour of the badge represents your child's Sports house, namely: green - Crane, red -Egret and yellow - Kingfisher.

We look forward to a successful, fulfilling and value-driven year ahead!



***And if we want to achieve our goal,
Then let us empower ourselves with the
weapon of knowledge and let us
shield ourselves with unity and
togetherness.***

Malala Yousafzai