



PARENT INFORMATION EVENING 2025 GRADE 4

Dear Parents / Guardians,

We are excited for the year ahead and we are looking forward to getting to know you as the parents/guardians of the learners whom you have entrusted in our care. Our aim is to teach and develop the whole learner to become capable and self-sufficient.

Physical Education / Sport

- Physical Education is a compulsory part of the school curriculum and carries an assessment mark.
- Ensure that your child comes to school with the correct kit for PE.
For Swimming, every learner must have a cap in his/her house colours, a school costume and a towel.
For Field related – PE, navy shorts and a white PE school shirt (with badge, no plain white t-shirts will be permitted).
- If your child cannot participate in PE for any valid reason, you are required to send a letter of explanation.
- Kindly ensure that your child brings his/her sports kit on the allocated days. Learners will utilise the changerooms, to change into their PE kits.
- A dedicated commitment to the chosen codes of sport will improve your child's skills and abilities.
- Your child's participation in PE and sport is strongly encouraged as this creates character and an overall, general good attitude.
- 1st and 4th Term – learners are to bring both swimming and field PE uniforms for assessment purposes.

Homework

- Homework consolidates what was taught in class and enables the learner to evaluate what they have been taught.
- Homework is issued on a Monday, Tuesday and Thursday. No homework will be issued on a Wednesday (as this is allocated as a Family Evening) and a Friday. Homework should not exceed 45 minutes, excluding 15-20 minutes of reading and learning timetables and bonds. Learners must be prepared for an English Spelling Test and Mental Maths Test every second Friday.
- At home, prepare a place where your child can do his/her homework peacefully, preferably far away from the TV and other games or distractions.
- Children have different ways of learning, so try and establish the style that suits your child and then attempt to cater for such. For example, some children learn better when listening to music, while others find this an enormous distraction.
- Check your child's homework daily. Even if he/she has done this at After-Care, do not sign until you are satisfied with its completion.
- Look in the homework book to confirm what your child has for homework. Don't just take his/her word for it.



- Assist your child but do not do the homework for him/her.
- Ensure that **you** sign the homework book and do not allow your child to do so.
- If a learner has a valid reason for not completing homework, please write a detailed note in his/her homework book to prevent the child from receiving punishment.
- All Grades should read and learn their timetables daily. Get involved as a parent and make it fun!
- Grade 4 learners will write their first examination in June and thereafter in November. Ensure that learners are thoroughly prepared.

Absenteeism

- If you know your child is going to be absent, please give your child a note, on a **SEPARATE SHEET OF PAPER** (not in his/her homework notebook), explaining why he/she needs to be absent.
- If your child has been absent, then please send a note on a **SEPARATE SHEET OF PAPER** when he/she returns to school. This is then placed on the learner's file.
- SP learners may NOT be absent for examinations unless a doctor's certificate is issued. Should a learner be absent without a valid reason, he/she will receive zero (as per the Education Department's instruction).
- A doctor's certificate is required if your child is absent for 3 days or more.

Expectation of learners

- Your child is a role model to the learners in the grades below him/her and is expected to behave accordingly.
- Consistent hard work is expected of him/her and a high standard of work is required.
- Every learner is an ambassador of NPPS and they are to uphold the school's name, both in and out of school.
- All learners must always look presentable and abide by the School's Code of Conduct. Uniforms should be clearly marked with the learner's name.
- Hair should always be neat and in line with the School's Code of Conduct. Hair should always be neat and in line with the School's Code of Conduct. No fades or shaven eyebrows are allowed. Girls are required to have their hair neatly braided against the scalp, tied up neatly or made into a small bun, if the hair is long.
- School shirts must have the school badge sewn or ironed on.
- Name badges, must also be worn daily and if lost, must be replaced at the prevailing cost of R 40, 00.

Uniform and Neatness

- Encourage your child to set out his/her uniform the night before. This will help you notice a tear or missing button.
- Please make sure your child has the correct uniform.
- Wearing a full tracksuit is permitted for sports events and during winter. The tracksuit top may be worn with boys' grey pants/shorts and girls' culottes and/or navy-blue long pants. The track pants are not permitted to be worn without the tracksuit jacket.
- Ensure that your child wears his/her school uniform under the tracksuit, in the event of the weather becoming warmer and the tracksuit must be removed.



- Ensure that your child's PE / Sports clothes are always neat and tidy. The white golf shirt with a navy collar must be worn for matches. A plain pair of navy shorts must be worn. Only the school's swimming costume may be worn.
- A PE kitbag is strongly encouraged.
- Ensure your child's uniform and shoes are clean.
- House T-shirts are to be worn for P.E. sports practices and all Inter-House activities.
- A learner's uniform is part of his/her identity with the school and must be neat, both on and off the school property.
- Ensure that your child comes to school appropriately dressed for civvies days. If your child is inappropriately dressed, you will be telephoned immediately to fetch your child from school straight away, get him/her to be appropriately dressed and then return your child to school.
- All items are to be marked/labelled. Teachers are not responsible for looking after a child's items or retrieving lost property.

Civvies

- Learners can come to school dressed in their civvies during the course of the year. Parents will be notified of the days and costs involved in advance.

2025 Excursion

- Learners will be going on an overnight excursion in the 2nd week of September. The venue is to be decided upon.

Be organised

- Give your child chores, for example, e.g., putting lunchboxes in the basin, putting his/her PE clothes in his/her bag, shining his/her shoes, etc.
- Try not to drop your child off late at school. School starts at 7h20. Attempt to drop your child off by 07h15 at the latest. If relevant, discuss these times with your child's transport as well, to avoid confusion.
- From Monday to Thursday, school closes at 14h05 for Grades 4 to 7. Co-curricular activities begin at 14h15 and end at 15h30. On a Friday, school closes at 12h40 for all learners. No co-curricular activities take place on Fridays unless otherwise stated. Please collect your child promptly. All pupils are to be fetched from school within ten minutes of the end of school or their extramural activities. Should this not happen they will be sent to After-Care and the parents will be charged standard rates.
- During a sports-free week, learners are required to be fetched at 14h05. Aftercare is available at a nominal fee.
- Follow a set routine with dinner, bath and sleep times. This will also help them follow a routine at school.
- Go through the School's Code of Conduct with your child and familiarise yourself with its contents.
- Go through his/her bag regularly to sure all school letters etc. and old lunches are removed.
- Suggested bedtimes: Grade R – 3 (19h30), Grade 4 – 5 (20h00) and Grade 6 – 7 (20h30).



Build self-confidence

- Don't ever compare your child with another. Enjoy each child's uniqueness.
- Encourage any little improvement your child may make and don't hammer on the negatives.
- Often tell your child how proud you are of him/her and that you know they will never hurt/disappoint you deliberately.

Values

- Teach your child good basic manners like awaiting his/her time to speak, greeting people properly and the use of "please" and "thank you".
- Be consistent when applying discipline. It will teach children that their deeds have consequences. This prevents bullying.
- Northern Park Primary has a reputation for being litter-free and every learner is expected to maintain this standard.
- Instill a healthy respect for books and all other belongings. They must also look after their personal possessions.
- Teach them respect for parents, grandparents, domestic workers, etc. so that they can apply this value to their teachers, fellow learners and cleaners at school.

Food

- Give your child a nutritious breakfast, as this has an impact on his/her concentration levels later in the day.
- Ensure that your child has something to eat during break. Asking peers for food is not allowed.
- Pack nutritious food (fresh fruit/vegetables, etc.) – preferably not sweets, biscuits, chips and fizzy cool drinks. Fridays are set aside for treats and limit these to one, or maximum, two treats per week.
- Pack extra lunch for when your child remains at the Aftercare or plays sport.
- Establish your child's likes and dislikes, as far as food is concerned, otherwise food often ends up in the garbage bin.
- Don't reward children with food.
- Encourage the drinking of water and ensure that your child brings a juice/water bottle to school on a daily basis.

Birthdays

- Some learners enjoy bringing eats to celebrate their birthday with their peers.
- If you do send eats, please ensure that they are cupcakes, muffins or party packs. Please **DO NOT** send large sponge-type cakes or round cream cakes, as these are far too difficult to manage.
- Unfortunately, cool drinks are not allowed (unless they are little bottles or boxed juices) as they are messy and take up too much academic time to set out.
- Should you send invitations to parties, do not do this at school, unless the whole class is invited.



Safety first

- Teach your child general hygiene like washing his/her hands after using the toilet and before eating.
- Your child must know emergency numbers and addresses.
- Teach your child how to cross the street safely and where possible, at a pedestrian crossing.
- Warn your child against the dangers of interacting with strangers. The school has had several learners fall prey to this, with learners being traumatised by the experience.
- Learners are to refrain from leaving the school property without adult supervision.
- Be alert when your child suddenly has mood swings, sleeps a lot, becomes very aggressive or shows no interest in school. There could be a serious underlying problem he/she is dealing with.
- No learner should be dropped off on the opposite side of Allan Hirst Drive, but rather on the school side.
- Whilst it is every parent's prerogative to discipline his/her child in the manner that they see fit, parents are cautioned against physical discipline as the constitutional court has ruled corporal punishment by parents illegal in South Africa.
- Should a child arrive at school with marks on his/her body, it is the responsibility of the school to report this to the relevant authorities.

Get involved

- You are strongly encouraged to get involved in all aspects of your child's school life, by supporting activities at school and attending meetings. Teachers will be requesting assistance from parents from time to time.
- Encourage your child to take part in after-school activities. It teaches him/her team-building skills and enhances his/her gross-motor abilities.

Assembly

- Assembly will take place on Mondays at 7h30.
- Each class will get an opportunity to do at least one assembly a year in which pupils are exposed to public speaking, acting and singing.

Communication

- Parents are encouraged to use learner communication books (Homework Record Book) for any letters/messages to the teacher. If the communication book is not available, please write the letter/message on an A4 page.
- Please follow the correct channels of communication. If you need to meet with the Principal or member of management, please contact the school to arrange an appointment.
- If you need to meet with your child's teacher, please write a message in your child's homework notebook and his/her teacher will communicate back to you.
- If an issue needs to be dealt with further, this should be discussed with the Principal.
- If the school needs to meet with you, it will try to be flexible regarding the time of the meeting.



- Please phone the office (033 342 3222) if you cannot make the meeting and re-schedule another time.
- The official communication platform at Northern Park Primary School is the D6 app.
- All parents are to register on the app. This registration remains the responsibility of the parents.
- All correspondence to relevant staff must be via email.

Stationery

- Please supply your child with all the required stationery for the year. Ensure that it is all labelled correctly and that all labels are visible.
- Learners may not borrow stationery from one another. This causes things to go missing or become finished quickly.
- If there are still some items outstanding, please ensure that your child brings these to school as soon as possible.
- Ensure that your child has both, a homework bag, and a library bag (library bags are solely for the storage of library books, it is in the parents' best interest to ensure that this occurs as parents are responsible for the replacement of library books should they get damaged).

Cell phones

- Pupils are discouraged from bringing cellphones to school.
- If pupils bring a cellphone to school, it must be marked with their name.
- Cellphones must be switched off before entering the school grounds and may only be switched on again, after exiting the school property.
- Cellphones must be handed in to the teacher at the beginning of school. the teacher will lock it away in the classroom safe.
- Under no circumstances are pupils allowed to use their phones while on the school property.
- Cellphones being used/played with/in the property of a pupil, while on the school property will be confiscated.
- A confiscated cellphone will only be returned to the parent's custody at the end of the academic year.

Money

- Restrict the amount of cash money that you give your child.
- **Do not** give your child school fees to pay in cash. The finance office no longer accepts large cash payments.
- The school has a credit card machine for such payments.
- School fees and other large amounts must be paid for, either by direct deposit or an EFT, into the school's bank account:

Account Holder: Northern Park Primary School

Account Number: 1130 582 779

Name of Bank: NEDBANK

Branch: TAJ Centre

Branch Code: 198 765



Reference: Child's surname, name and account code

- Should there be an error in the reference the money will not be allocated to your account.
- Learners with a R50 note or greater, **will not** be allowed to purchase from the Tuck-shop.

Rainy days

- Please get a compact raincoat/umbrella for your child to wear in case of unexpected rain.
- If sport is cancelled due to rain, your child will be looked after by his/her sports coach, in the teacher's classroom.
- If your child is not collected by 15h35, he/she will be looked after at the After-Care facility for a nominal fee.

Medication

- Should a child be taking concentration medication, this will be sent to school for the educator to administer. Each classroom has a medication safe, which is always locked. Parents will sign a consent form for educators to administer medication and each child signs when medication is administered. Please ensure that concentration medication is purchased before the previous tablets are finished. It is imperative that your child does not have any lapse in time when he/she is not taking his/her prescribed medication.

Pupils waiting outside the school gate in the afternoons

The School Governing Body and I are concerned about the large number of pupils who choose to wait outside the school gate in the afternoons. Waiting outside the school gate creates a serious safety risk for your child and creates a poor image of our school.

NO PUPILS ARE ALLOWED TO WAIT OUTSIDE THE SCHOOL GATE IN THE AFTERNOONS.

Pupils have only 3 options after school:

1. Pupils must be collected by parents or private transport at the school gate at the end of the school day. That is at least 10min after the bell has rung.
Pupils may walk home.
Pupils may walk to the taxi.
2. Pupils must report to afternoon sport. Pupils can opt to do sport on four afternoons, from Monday to Thursday, in order to avoid waiting outside the school gate. There is no extra charge for doing sport at Northern Park
3. Pupils must report to Aftercare.

Emailing and D6+Connect

- If your contact details have changed recently, please email Ms Mnikathi your email address and contact number of choice: northernparkps@npps.co.za If we have not heard from you by **Friday, 31 January 2025**, we will assume that we have your correct email address and contact number.
- Parents are reminded that the weekly newsletter will be given to each pupil and will be loaded onto the resource page of the D6+Connect each week. It is then the responsibility of parents to read the newsletter to find out what is happening during the week.



- Please load the D6+ Connect onto your Smartphone, as well as your PC, as this will enable you to receive information and alerts more effectively.
- Northern Park does not use WhatsApp as a form of communication. Please make sure you download the D6+Connect App on your devices.
- All staff email addresses have been uploaded onto the D6+Connect. You can email the teacher directly.

Channels of communication

Should you need to communicate with the school regarding an academic or discipline or sports issue, please follow the line function detailed below:

- Grade 4 FS (Ms Fareesha Reddy) – **GRADE HEAD**: msfshaik@npps.co.za
- Grade 4 TM (Mrs Thembeke Muthwa): mrstmuthwa@npps.co.za
- Grade 4 GE (Mrs G Enoch): mrsgenoch@npps.co.za
- Grade 4 LB (Mrs Lizelle Brophy -DEPARTMENTAL HEAD, SENIOR PRIMARY): mrslbrophy@npps.co.za
- Sports Department (Mr William Brownlee): sport@npps.co.za
- Deputy Principal (Mrs Mandy Stoute): deputyprincipal@npps.co.za
- Headmaster (Mr Neelan Pillay): headmaster@npps.co.za

Yours faithfully

Mrs Anusha Rajpaul
Departmental Head (Senior Primary)

Mrs Fareesha Reddy
Grade 4 Head

Mr Neelan Pillay
Headmaster